MINUTES OF THE SWIMMING TARANAKI INC. BOARD MEETING,

Tuesday 14th July, 2026

Start time 7pm, Safety Solutions, New Plymouth.

PRESENT: Paul Feltoe, Kim Treweek, Brendan Roche, Daniel Hancock, Louisa Parker.

APOLOGIES: Mariano Garcia Nani

CONFLICTS OF INTEREST REGISTER: None.

STRATEGIC PLAN: no further update.

CONFIRMATION OF PREVIOUS MINUTES: The minutes of the meeting held on the 9th June 2026 were read and accepted.

Paul/Daniel **CARRIED**

MATTERS ARISING: none

POLICIES/GOVERNANCE:

ST020 – Code of Conduct Policy was reviewed
Tracey Wales (Aquabladz President) had requested to see a copy and suggested;
"Interesting read - I do think a re-fresh should be considered, the text at the start reads as if the team are going away "as a Taranaki team" with a "Taranaki team manager" - like we use to in the past, now the "Taranaki" team go with clubs."
The Code of Conduct Policy was created when teams travelling to away meets all travelled under the regional 'Swimming Taranaki'. It was agreed to change the objective:
"In situations where teams don't travel as a Swimming Taranaki team then the individual clubs Code of Conduct will apply." As a member of Swimming Taranaki this is the expected behaviour.

TO ACTION: Louisa to amend the policy and upload on the website and alert clubs to the changes.

Daniel/Kim **CARRIED**

HEALTH & SAFETY: None to report. Health & Safety Policy/forms sent to Jason at Stratford pool as required by the pool, as the venue for The Taranaki Winters.

FINANCIAL REPORT:

Profit & Loss for month and balance sheet attached.

Louisa and Brendon met and set up the Budget on Xero. From the next meeting this will be include in the monthly financial report and this will give us a cash flow tracking from next month.

Resolution to apply for Financial Assistance from Lions Foundation
It was resolved that Louisa Parker will apply to The Lions Foundation for funding towards accommodation costs for the Taranaki clubs who have swimmers competing at the 2026 NZ Short Course Swimming Championships 2026.
This competition is taking place in Christchurch at the Parakiore Sports Centre from the 27th September – 1st October 2026. The cost of accommodation for all swimmers who will be attending is $8908.70 (exclusive of GST).

Brendon /Paul **CARRIED**

We have received $4000 from Toi in their annual funding and $8000 for Projects & Events funding.

Our accountability has been submitted for NZCT (Louisa's wages) but is still queued for review. Until this is cleared, we are unable to apply again.

TO ACTION: Louisa to prepare to apply as soon as this is accepted.

Move that the financial report as circulated for June is taken as a true and correct record.
Kim/Paul **CARRIED**

Technical Report
To come next month.
ST is waiting for 2 more Officials to be signed off. There are lots of technical officials available this weekend at Winters and having more officials available has made a huge difference. We will be looking at getting Diane Farmer back to sign off more officials at carnivals early next year.

RECORDS OFFICER.
nothing to report

TARANAKI EVENTS

Taranaki Winters date set for 17th – 19th July at Stratford Pool.
The T & C's have changed and are attached. Having discussed this event with Cath and Rowan last month:

- There are now only medals for 1st – 3rd and 4th place ribbons for 13 years and over but 5th – 7th ribbons will be awarded to the 12 & Unders (if using 7 lanes).
- Lap counters need to be provided by the clubs for 400m, 800m and 1500m.
- No food to be passed around to the lap counters during any races.
- Deadline for relays entries is 9:30am on Saturday and 9:30am on Sunday.

Paul/Brendon **CARRIED**

AGM & Prizegiving 2026
Prizegiving date set for Sunday 11th October 2026.
Possible venues:
West End Bowling Club:
Main Hall $500.00 (10am – 3pm) Inclusive of hall hire, Kitchen, cleaning, licence, and x1 bar staff for up to 5 hours. Minimum 80 / Maximum 150pax.
East End Surf Life Saving Club
Function – No Bar Service: (8am – 5pm) 4 hour minimum hire $350 + $50 per hour thereafter. (Abi King is doing the venue bookings)
Fitzroy Surf Life Saving Club
$230 with no bar

Fitzroy selected due to the cost.

Louisa brought a list of the ST individual award recipients and Taranaki Club champs winners for 2026 to the meeting for approval. One recipient needed to be amended.

Winters results, Aquaknights results, club awards and overall top swimmers yet to be finalised.

TO ACTION: Louisa to book Fitzroy and ensure that there is enough space for everyone.

NATIONAL EVENT

NZSC in Parakiore Aquatic Centre, Christchurch

Mariano has confirmed he can still attend the SNZ AGM on behalf of ST despite his resignation from the Board (see attached).

We have received his resignation. Everyone agreed that his attendance would be acceptable and appreciated.

Daniel/Kim **CARRIED**

TRANSFERS

Nathan Whitehead to FDMC

GENERAL

Sport Taranaki put up on the screen the shared calendar which has now gone live on the Sport Taranaki website: https://www.sporttaranaki.org.nz/get-active-kia-kore/community-sport-calendar Eleven codes have their dates up on the page and they are happy for more codes to join. The calendar is also useful for the organisations to book Positive Vibes Only resources including the flags, sandwich boards, pink vests and selfie frames.

Marion Prince (Maz) would like to donate a Backstroke Trophy for the ST Awards. Maz is overseas at this time but will provide more information soon.

Daniel/Kim **CARRIED**

Trophies for Open Water Swimming

Open Water trophies awarded by Swimming Taranaki were discussed. It was decided that trophies would be awarded to most accomplished male and female for both 3.6 and 1.2km at Flannagan Cup. All the recipients MUST be members of Swimming Taranaki.

TO ACTION: Paul will work out how this would be awarded i.e. points system and to provide results.

Louisa to buy 4 new trophies

Kim/Paul **CARRIED**

Club Membership Database information as attached. Message from Peter at SNZ:

The information supplied is from the Database. If a club isn't recording Learn to Swim swimmers on the database, they won't be shown on the report. Waitara seceded to be an affiliated club back in 2022 and shouldn't be on the database.

The board discussed incorporating the LTS organisations numbers into the data (sourced from the clubs) and deleting Highlands and Waitara. LTS are not part of the swimming clubs but the swimmers from LTS feed into the clubs.

TO ACTION: Louisa to look at including this information into the annual report.

Request for the Constitution survey sent by Steve Johns:

Yesterday, the Constitution Working Group met to discuss its work programme leading into the AGM in late September. To assist the Group in prioritising its work programme, it is asking Regions to complete the following survey via the link below. Once the Group has reviewed all responses, it will confirm its work programme and commence dialogue and consultation with Regions as it works to table proposed changes to the Constitution at, or prior to, the AGM. Your prompt completion of the survey will ensure that maximum time can be spent consulting with you and agreeing on any constitutional changes to be made. I have attached the current SNZ Constitution for your reference. Notwithstanding the survey responses, the Group will also work with the Governance Working Group on the Hybrid Governance Model, agreed in principle in 2024, and on how this could be merged into the existing constitution, and it will also look at what changes are required to allow for the adoption of the Sport Integrity Code.

Paul responded to this survey on behalf of ST which discussed how to vote board members onto the Board and should SNZ align with the other sports codes (to which he answered yes).

Awards
There are opportunities both in Taranaki and through SNZ to celebrate volunteers who deserve some recognition for the work they undertake in the sport of swimming. Do we have any people who need to be recognised? It is always difficult to nominate people because most of the Taranaki Officials and Volunteers don't attend and participate in national events. If anyone thinks of someone, please let us know.

New SNZ Database
Louisa sent an email asking for clubs to tidy up their list of volunteers/presidents etc. for the new database. SNZ is planning to purchase and implement a new database. The initial focus will be on a membership database, with additional functionality to be added over time. SNZ is hoping to have a test site available for the next Regional Operations Meeting in August, with the full system expected to be operational next year (April – ish).
Also, we were told at this Operations meeting that there were issues surrounding the livestreaming of Secondary Schools. Auckland Grammar is against this, despite their swimmers being livestreamed at NAGS and Opens. The discussions are ongoing. SNZ offered to request a consent form for each swimmer, but Auckland Grammar wouldn't accept this and say it is the schools' consent that is important.

The Board members thanked Mariano for his contribution over the years to the Swimming Taranaki Board.

Meeting closed at 8pm

Next meeting to start at 6:15pm on 14th August – Louisa to send a reminder by text.

Signed



Date: **14 August 2026**